

BYLAW NO. 1463/26

A BYLAW OF LACOMBE COUNTY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE ESTABLISHMENT OF FEES FOR VARIOUS SERVICES, SUPPLIES, INFORMATION, APPLICATIONS AND APPEALS PROVIDED TO THE PUBLIC.

WHEREAS, Pursuant to Section 7 of the Municipal Government Act, RSA 2000, c. M-26, as amended from time to time, Council has the authority to pass bylaws related to the delivery of services provided by or on behalf of the municipality.

WHEREAS, Lacombe County provides a variety of services and supplies to the public for a fee; and

WHEREAS, Lacombe County has established fees for the conduct of appeals and hearings; and

WHEREAS, Pursuant to the provisions of the Access to Information Act, SA 2024, c. A-1.4, Lacombe County must make certain information available to the public;

NOW THEREFORE, the Council of Lacombe County, duly assembled, enacts as follows:

1. Short Title and Purpose

- 1.1. This bylaw may be cited as the "2026 Rates and Fees Bylaw".
- 1.2. This bylaw establishes fees and rates for services and supplies offered by Lacombe County, and which are not already covered under another bylaw of Lacombe County.

2. Rates

- 2.1. Schedules 1, 2, 3, 4, 5, & 6 attached hereto and forming part of this bylaw, outline the fees and rates established for each service area of the County.
- 2.2. Fees and charges for items not included in this bylaw or any other County bylaw may be established by the County Manager, or designate, as required from time to time.

3. Other Terms and Conditions

- 3.1. All goods and services provided by the County are payable at time of delivery.
- 3.2. **Unless otherwise indicated**, all fees are exclusive of any Goods and Services Tax ("GST"), and the County will charge GST on goods and services in accordance with the provisions of the Excise Tax Act.
- 3.3. Fees and rates charged by the County shall be paid for using the following methods: cash, cheque, Interac®, bank draft, money order, or electronic funds payment.
- 3.4. The County may also offer other forms of payment through a 3rd party payment processor.
- 3.5. Subject, to guidelines adopted by policy, the County may also provide credit to customers of County services and supplies.
- 3.6. Two percent (2%) per month (26.82% annual effective rate) shall be charged on accounts receivable balances not paid with the net 30-day terms of payment with the exception of:
 - a. Amounts owed by federal provincial and municipal governments and agencies customers.
 - b. Amounts subject to a payment plan as approved by the County Manager.

- 3.7. At the discretion of the County Manager, or designate, late payments penalties may be waived, cancelled, or adjusted.
4. Lacombe County Bylaw No. 1457-26 is hereby repealed.
5. Rates in Schedule 5, Item 7 will come into effect on July 1st, 2026.
6. This Bylaw shall come into full force and effect on the date of passing

Introduced and given first reading this 11th day of June, 2026.

Given second reading this 11th day of June, 2026.

Given third and final reading this 11th day of June, 2026.



Reeve



County Manager

Schedule 1 Corporate Services

1. General Fees and Charges

- a. Photocopying
 - Single Sided \$0.25 per page
 - Double Sided \$0.40 per page
- b. Fax Transmission
 - Local \$0.50 per page (includes photocopying)
 - Long Distance \$1.00 per page (includes photocopying)
- c. Staff Time to Produce Information Not Provided for Elsewhere in This Policy
\$7.50 per ¼ hour
- d. FOIP Requests
As per Lacombe County Freedom of Information and Protection of Privacy Bylaw, as amended from time to time.
- e. Copies of Council, Council Committee, MPC & SDAB Meeting Minutes
Provided at cost of photocopying noted above.
- f. Electronically Generated Records
Records sent either by email or uploaded to applicant supplied USB stick.
Cost limited to staff time.

2. Aerial Photography/Mapping

Regular

County Map	\$15
County Map (mailed)	\$15 plus mailing costs
County Atlas Booklet	\$23
County Atlas Booklet (mailed)	\$23 plus mailing costs
County Map Foldup	\$15
County Map Foldup (mailed)	\$15 plus mailing costs

Laminated

County Map	\$17
County Map (mailed)	\$17 plus mailing costs

Quarter Section Maps

8.5" x 11" Hard Copy	\$5
8.5" x 11" Digital Copy	\$10

Air Photo

\$100 per township

Custom Mapping

\$65 per hour (minimum
1-hour charge)

3. Tax Certificates

\$25

4. Tax Search (Professional Inquiry)

\$15

5. Dishonored Payment

\$25

6. Cemetery Plots – Mirror and District Cemetery (Bylaw 1008/05)

Refer to Bylaw 1008/05.

7. Dog Licensing Fees

Refer to Bylaw 1224/16.

8. Mirror Lot Sales Prices (Council Policy AD(8))

Type	Size	Price
Serviced With Water and Sewer - at Property Line	50' x 120'	\$14,000
	Other Sizes	\$2.33/sq. ft.
Serviced With Water and Sewer– in Adjacent Street	50' x 120'	\$9,800
	Other Sizes	\$1.63/sq. ft.
Unserviced Lots	Subject to Council approval.	

All lot sales are subject to G.S.T.

9. Deferred Servicing Fee for QEII West Lacombe Business Parks
Connection Fee as per Bylaw 1353/21, clause 4.10

Deferred Servicing Fee	\$75,215.52 per ha
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Schedule 2
Agricultural and Environmental Services

1.	<u>Rental Equipment AG(3) and AG(9)</u>	<u>Charge</u>	<u>Deposit</u>
	Slide-in Sprayer (150 or 200 gallon)	\$50 per day	\$200
	Pull Type Pasture Sprayer	\$50 per day	\$200
	Skunk Trap	N/C	\$75
2.	<u>Tree Shelterbelt Program AG(1)</u>		
	Tree planter (crew of two)	\$30 per hour	
	Road construction projects	N/C	
3.	<u>Weed Notice Work AG(8)</u>		
	The rates below shall be charged for the period commencing from when the equipment leaves the County shop until it returns.		
	Backpack sprayer and operator	\$ 50 per hour, plus mileage	
	UTV and operator	\$110 per hour, plus mileage	
4.	<u>UTV and Operator Spraying Services</u>		
	County Residents	\$80 per hour	
	Non-County Residents	\$110 per hour, plus mileage	
	Private Gravel Pits	\$60 per hour, plus mileage	
5.	<u>County Provided Pesticides for Weed Notice Work and Spraying Services</u>	Lacombe County Cost	
6.	<u>Sale of Verbenone</u>	Lacombe County Cost	
7.	<u>Sale of Pollinator Packages</u>	Lacombe County Cost	
8.	<u>Encroachment Construction and Agreement Renewal Fee RC(8)</u>	\$3,000	
9.	Resident Environmental Sustainability Program AD(33)	50% Lacombe County Cost	

**Schedule 3
Assessment**

1. Assessment Summary & Detail Reports for Residential or Farmland Property Classes

Assessment Summary	No charge to registered owner All others, \$12
Ratepayer/Residential Farmland Details	No charge to the registered owner All others, \$12
For Non-Residential Property Class (including machinery & equipment) Assessment Summary	No charge to the registered owner All others \$25
Ratepayer Details	No charge to the registered owner All others \$25

2. Inspection of Assessment Roll

During regular business hours inspection of the current assessment roll pursuant to Section 307 will be at no charge for the first one half hour. The person may transcribe what information is available provided it does not interfere with the right of other persons to view the roll.

First one-half hour	No charge
Additional time	\$15 per half hour

3. Sales List Requests

Assessment Sales Report	\$50 for 6-month period \$100 for 12-month period
Staff time to produce reports in excess of 15 minutes	\$15 per half hour

4. Assessment Complaints

Fees for filing assessment complaints to the Assessment Review Board are:

Residential – 3 or fewer dwellings and farmland	\$50 per roll number
Residential – 4 or more dwellings	\$650 per roll number
Non-residential	\$650 per roll number

If the Assessment Review Board makes a decision in favour of the complainant, the fees are refunded.

5. Tax Recovery

Registration of tax notification	\$50 per parcel Plus land title costs for notification of owner
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6. MGA Section 299 and 300 Requests for information:

Submitted with appropriate form	
Residential 3 or fewer dwellings and farmland	\$25 per roll number
Residential 4 or more dwellings	\$75 per roll number
Non-residential	\$250 per roll number

Schedule 4
Planning and Development

1. Development Permit Application (Bylaw 1237/17)

Type of Development Permit	Application Fee	
Sign	\$50	
Sand and gravel extraction and processing	\$500	
Communication tower	\$500	
Minor business, and trade	\$500	
Community facility	\$500	
Special event	\$500	
Campground – major	\$500	
Cannabis production facility	\$500	
Cannabis retail	\$500	
Major agricultural processing	\$500	
Power generation or storage facilities under Alternative energy – commercial; and Industrial, heavy manufacturing and processing	Small (<10 MW)	\$1,500, Plus \$50 per MW
	Medium (10-100 MW)	\$5,000, Plus \$50 per MW
	Large (100+ MW)	\$10,000, Plus \$50 per MW
Data Processing Centre	Small (<10 MW)	\$1,500, Plus \$50 per MW
	Medium (10-100 MW)	\$5,000, Plus \$50 per MW
	Large (100+ MW)	\$10,000, Plus \$50 per MW
All other uses in a Commercial or Industrial District	\$500	
All other uses in any other District	\$200	

2. Pre-circulation of Development Permit \$50 + GST
3. Compliance Reports \$100
4. Historical Land Use Search \$100 + GST
5. Subdivision Application (Bylaw 1110/10)

a. In the Agricultural 'A' District, subdivision fees are as follows:

Type of Subdivision	Application Fee	Endorsement Fee
First Parcel Out Subdivision	\$500	\$250
Boundary Adjustment	\$500	\$250
Agricultural Subdivision	\$500	\$250
Fragmented Parcel Subdivision	\$1,000	\$250

b. In any other District than the Agricultural 'A' District, subdivision fees are as follows:

Type of Subdivision	Application Fee	Endorsement Fee
Boundary Adjustment	\$500	\$250
Lake Area		
Level 1 (1 lot)	\$1,000	\$1,000
Level 2 (2-10 lots)	\$5,000	\$1,000
Level 3 (11-25 lots)	\$10,000	\$1,000
Level 4 (26-50 lots)	\$12,000	\$1,000
Level 5 (51-100 lots)	\$14,000	\$1,000
Level 6 (101-150 lots)	\$16,000	\$1,000
Level 7 (151-200 lots)	\$18,000	\$1,000
Level 8 (201 lots+)	\$20,000	\$1,000
All Other Areas		
Level 1 (1 lot)	\$1,000	\$1,000
Level 2 (2-10 lots)	\$4,000	\$1,000
Level 3 (11-25 lots)	\$8,000	\$1,000
Level 4 (26-100 lots)	\$10,000	\$1,000
Level 5 (101-200 lots)	\$12,000	\$1,000
Level 6 (201 lots+)	\$15,000	\$1,000

6. Re-designation (Bylaw 1237/17)

Type of Re-Designation	Application Fee	Advertising Fee
Heavy Industrial 'I-HI' District		
Any level	\$10,000 per quarter section or portion thereof	\$1,500
Lake Area		
Level 1 (1 lot)	\$1,000	\$1,500
Level 2 (2-10 lots)	\$5,000	\$1,500
Level 3 (11-50 lots)	\$10,000	\$1,500
Level 4 (51-250 lots)	\$15,000	\$1,500
Level 5 (251 lots+)	\$25,000	\$1,500
All Other Areas		
Level 1 (1 lot)	\$1,000	\$1,500
Level 2 (2-10 lots)	\$5,000	\$1,500
Level 3 (11-50 lots)	\$7,500	\$1,500
Level 4 (51-250 lots)	\$10,000	\$1,500
Level 5 (251 lots)	\$15,000	\$1,500

7. Plans and Bylaws (Paper Copies) \$10

8. Initiation of Development Without Development Permit Approval or Failure to Meet Condition(s) of Development Approval

District	Type of Use	Fee
Agricultural District	Minor Business or Trade or Contractor Business	\$3,000
Commercial, Industrial or Recreation District	Permitted Use	\$2,000
	Discretionary Use	\$3,000
All Other Districts	Permitted Use	\$500
	Discretionary Use	\$1,000

9. Subdivision & Development Appeal Board Appeal Fees

Stop Order Appeal \$500

10. Road and Subdivision Renaming Request (Policy AD(20))

Application Fee \$100

**Schedule 5
Operations**

1.	<u>Road and Infrastructure Standards Manual</u>	\$150
2.	<u>Dust Treatment on Roads OP(6)</u>	
	Calcium Chloride – (1/3 rd cost recovery) For both fall and spring application	<u>Two Applications*</u> \$3.60 per lineal metre (up to 200m) \$10.80 per lineal metre (over 200m) <u>One Application*</u> \$1.80 per lineal metre (up to 200m) \$5.40 per lineal metre (over 200m) <i>*Subject to change - pending yearly tenders and equipment costs</i>
3.	<u>Sale of Road Allowance OP(14)</u>	
	Subject to Council approval	\$500 application fee plus The value of Road Allowance to be sold is to be based on market value as determined by the County's assessment department. All costs related to the sale of the road allowance, including, but not limited to, legal survey and land titles registrations, shall be paid by the purchaser of the road allowance.
4.	<u>Sale of Materials OP(17)</u>	
	Used Culverts	50% of purchase price
5.	<u>Sale of Bridge Materials OP(20)</u>	
		Current market price plus 12% administration fee and 10% capital recovery surcharge Restocking Fee – 15% of sales price
6.	<u>Urban Municipal Road Maintenance OP(24)</u>	
	Subject to Council approval	Cost plus 15%
7.	<u>Utility and Approach Inspection OP(27)</u>	
	Approach approvals (industry)	\$400
	Utility crossings	\$400
	Seismic approvals	\$400
	Road use inspections	\$400

8. Rentals

Wire Winder \$50 per day

9. Sale of Signs

Sign – 75 cm x 75 cm (includes post and installation) \$246 each

10. Rural Address Signs

(Sign Specifications as per Bylaw No. 1112-10)

Sign	\$65 each
Tab	\$42 each
Post	\$35 each
Installation (sign and post)	\$90 each

11. Domestic Septic Waste in the Mirror Lagoon

Charges for this service will be based on the capacity dumped.

Per Load (Single Axle)	\$35
Per Load (Tandem Axle)	\$65

12. Clean Up Program

“A” Rate (Paved Roads) - \$75/km of roadway right of way cleaned. This rate shall apply to all paved roadways within Lacombe County.

“B” Rate (Gravel Roads) - \$50/km of roadway right of way cleaned.

13. Parking Fees for Areas as authorized by Bylaw 1370/22

- a. All parking fees include GST.
- b. All fees apply during May 1st to October 15th of each year.
- c. Season passes cover parking from May 1st to October 15th of each year.
- d. The following rates apply to designated parking areas at Sandy Point Beach Parking Lot (per vehicle).

- i. Beach Parking Stalls
 - 1. Per Hour \$ 3.00
 - 2. Per Day \$ 15.00
 - 3. Per Season \$120.00

- e. The following rates apply to either the Sandy Point or Sunbreaker Cove Boat launch (per vehicle, includes trailer).

- i. Boat Launch
 - 1. Launch Only \$ 10.00

- ii. Day Rate
 - 1. Boat Launch and Park \$ 20.00

- iii. Seasonal Rate (Valid at either Launch)
 - 1. Boat Launch and Park Pass \$160.00
 - 2. Launch Only Pass \$ 80.00

- f. Ratepayer parking pass exemption.
 - i. Each property tax account in Lacombe County will be eligible for a free parking pass for up to three license plated vehicles.
 - ii. Passes are transferrable but only three license plates may be registered with the County at any one time.
 - iii. Passes are valid from May 1st to October 15th for each year.

- iv. These passes are valid for both the Sandy Point Beach and Boat Launch Parking Lots and Sunbreaker Cove Boat Launch Parking Lots.
- v. Each pass application is subject to verification by the County.
- vi. The County Manager is authorized to establish processes for the verification of eligibility of these parking passes.

14. Permit Fees for Golf Carts as authorized by Bylaw 1418/24
- a. Permit Fees for Golf Carts to operate within Residential Lake Districts of Lacombe County.
 - i. Residential Lake Districts not otherwise specified \$60
 - ii. Sandy Point (included paid parking fees) \$100

15. Crop Compensation as per Policy OP(8)

Section 1 – Acquisition of Right of Way

<i>Section 1a – For Right of Way with purchase finalized prior to the crop year as expense for weed control</i>	2025 Rate
	\$ 100.00/acre

<i>Section 1b – For Right of Way with purchase not finalized prior to the crop year</i>	
Crop	2026 Rate
Oil Seed/Wheat/Peas/Corn Silage (Higher Value crops)	\$506.25/acre
Other Grains (Lower Value crops)	\$367.50/acre
Tame Hay or Pasture	\$337.31/acre
Seed Potatoes	\$9,437.54/acre
a) All prices as based on net returns.	

<i>Section 2 - Back sloping</i>	
Crop	2026 Rate
Oil Seed/Wheat/Peas/Corn Silage	\$506.25/acre
Other Grains	\$367.50/acre
Tame hay or Pasture	\$337.31/acre
Native Hay or Pasture	\$100.00/acre
Summer fallow	\$100.00/acre
Brush	\$100.00/acre
a) Where crop received hail prior to the road construction, the preceding rates are to be prorated between the summer fallow rate and the respective crop rate based on the percentage of hail loss.	
b) All prices as based on net returns.	

Schedule 6
Fire Services

1. Emergency Response Fees

Service	Fee
Fire Suppression Responses	<u>Total response time less than 1 hour: \$0</u> As per Alberta Transportation and Economic Corridors schedule of rates of reimbursement for Fire Department units responding within a provincial highway, as amended from time to time. A maximum fee (cap) of \$10,000 shall be levied on responses to properties classified as residential or farmland. The cap does not apply to: 1. Responses involving properties of non-County residents, ratepayers, businesses, etc. 2. Responses: a) to a fire that was ignited during a fire ban, b) to a fire that was ignited without the required fire permit being obtained, and c) to a fire that was ignited with the required fire permit, but a condition of the permit was not complied with.
Motor Vehicle Collision, Motor Vehicle Fire and Public Assist (i.e., water rescue, boat recovery, medical assist, etc.) Responses	As per Alberta Transportation and Economic Corridors schedule or rates of reimbursement for Fire Department units responding within a provincial highway, as amended from time to time, at a minimum of one hour.
Non-Fire Department Response Services (i.e., third party services, equipment and materials)	Actual costs
Response to a fire monitoring system nuisance alarm <i>Defined as any alarm system malfunction, including faulty equipment and misuse of alarm.</i>	No charge first response \$100 for second response \$200 for third response \$300 for subsequent responses

2. Inspections, Permits and Services

Service	Fee
Inspections	
Inspection	\$ 150.00 / hour
Re-Inspection	\$ 175.00 / hour
Provincial License Inspection	\$ 150.00 / hour
Occupancy Load Certificate	\$ 50.00 each
Construction Site Inspection and Plan Review	\$ 175.00 / hour
Fire Code Plan Review	\$ 150.00 / hour
Technical Review	\$ 175.00/ hour
Travel Time	\$ 75.00/ hour
Mileage	\$ 0.75 / km
Administration Fee (1 hour minimum)	\$ 40.00/ hour
Special Events	
Special Event Review	\$ 150/ hour
Special Event Permit	\$ 50 each
Mobile Cooking Operations Review	\$ 150/hour

Investigation Services Investigator Mileage 3D Imagery Aerial Imagery Lab Analysis (USD) Lab Report (USD) Any additional courier fees. Accelerant Detection Canine Canine Team - Mileage Expert Testimony Forensic Imagery and Evidence Services - <i>Forensic services only (working under the primary investigator), which includes scene documentation, evidence, collection, evidence logs and imagery.</i>	Actual costs
Outside Request for Investigation Information File Search (FOIP) Copy of Investigation Report Photographs Photographic Log Aerial 3D Imagery Ground Based 3D Imagery	\$ 125.00 request \$ 250.00 report \$ 50.00 per 20 images \$ 75.00 / hour \$ 50.00 process \$ 50.00 process